

A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

July 10, 2001 Meeting, 11:00 a.m.
Bureau of Local Government Conference Room A

SECTION I. AGENCY CONTRACTS

Requests approval of the following

1. DEPARTMENT OF CAREER DEVELOPMENT

1) Michigan Works! Berrien-Cass-Van Buren Benton Harbor, MI	\$ 500,000.00 Total Initial funding to this agency to achieve the objective of the Welfare to Work Program
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2. DEPARTMENT OF COMMUNITY HEALTH

1) Area Agency on Aging Association of Michigan Lansing, MI	\$ 234,404.00 Amendment \$ 570,000.00 New Total Michigan Medicare/Medicaid Assistance Program Operation of statewide senior health benefits counseling program
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3. DEPARTMENT OF CORRECTIONS

1) Community Programs, Inc. Waterford, MI	\$ 118,500.00 Amendment \$ 3,879,789.00 New Total Residential-based therapy provided to substance abusing prisoners, parolees and probationers
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4. FAMILY INDEPENDENCE AGENCY

1) The Salvation Army Southfield, MI	\$ 250,000.00 Amendment \$ 11,590,000.00 New Total To operate an 800 telephone number allowing homeless to locate emergency housing in any of the state's counties
2) Wayne County FIA Board Detroit, MI	\$ 200,000.00 Amendment \$ 700,000.00 New Total To provide a variety of emergency services

4. FAMILY INDEPENDENCE AGENCY continued

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|----|--|---|
| 3) | Transitional Supportive
Housing Pilot Projects
(Listing on File) | \$ 2,525,121.00 Amendment
\$ 8,525,121.00 New Total
To provide a variety of services
for adult victims of domestic
violence and their dependent
children |
| 4) | Michigan 4C Association
East Lansing, MI | \$ 68,323.00 Amendment
\$ 13,774,838.00 New Total
Comprehensive Child Care
Provider training adding 6
additional sessions |

SECTION II. DMB CONTRACTS

NEW CONTRACTS

Requests approval of the following:

5. DEPARTMENT OF COMMUNITY HEALTH

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| 1) | Nationwide Health Plans
Dublin, OH | \$ 455,600.00 - 38 Months
071I1000133 3 rd Party
Administrator Cancer
Section Statewide |
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6. DEPARTMENT OF CORRECTIONS

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|----|--|---|
| 1) | Sysco Food Services
of Detroit, LLC
Canton, MI | \$ 429,013.83 - 3 Years
071I1000261 Pancakes, Waffles,
and French Toast |
| 2) | Reinhart Institutional Foods
Marquette, MI | \$ 664,988.40 - 3 Years
SPLIT 071I1000263 Upper
Peninsula - Cheese |
| | Evans Food Service
Swartz Creek, MI | \$ 3,350,882.00 - 3 Years
SPLIT 071I1000263 Lower
Peninsula Cheese |

7. DEPARTMENT OF MANAGEMENT & BUDGET

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|----|---------------------------------------|--|
| 1) | Xerox Corporation
East Lansing, MI | \$ 959,347.50 - 5 Years
071R1002808 Lease/Purchase
of Xerox 6180 and Digipath
Scanner - Grand Towers |
| 2) | Xerox Corporation
East Lansing, MI | \$ 935,295.74 - 5 Years
071R1002810 Lease/Purchase
of Xerox 6180 and Digipath
Scanner - Capital Commons |

7. DEPARTMENT OF MANAGEMENT & BUDGET continued

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| 3) | Trust Thermal Systems, Inc.
Dewitt, MI | \$ 500,000.00 - 3 Years
071I1000264 Asbestos
Removal Services |
| 4) | Haworth, Inc
Holland, MI | \$ 4,000,000.00 - 3 Years
Statewide contract for
ergonomic and General
Office Seating |

CONTRACT CHANGES/EXTENSIONS

8. DEPARTMENT OF COMMUNITY HEALTH

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|----|---|--|
| 1) | Binson's Hospital Supplies
Center Line, MI | \$ 9,500,000.00 Amendment
\$ 43,757,478.56 New Total
071B7000563 Diapers and
Incontinent Supplies |
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9. FAMILY INDEPENDENCE AGENCY

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|----|---|---|
| 1) | Global Vision Technologies
Brentwood, TN | \$ 796,750.00 Amendment
\$ 1,872,150.00 New Total
071B1001457 Computer
Software Consultant for
version of FamCare |
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10. DEPARTMENT OF MANAGEMENT AND BUDGET

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|----|--|---|
| 1) | Seneca Medical
Tiffin, OH | \$ 500,000.00 Amendment
\$ 11,300,333.34 New Total
071B6000803 Statewide
Hospital Medical Supplies |
| 2) | Advance Employment Services
Lansing, MI | \$ 1,000,000.00 Amendment
\$ 14,598,868.00 New Total
071B9000070 Temporary
Employment Services -
Central MI Area |
| 3) | Meta Group Inc.
Chicago, IL | \$ 115,000.00 Amendment
\$ 362,000.00 New Total
071B0000751 CRM Consulting
Services for OITS wireless
data assessment project |
| 4) | Complete Business Solutions
Okemos, MI | \$ 141,440.00 Amendment
\$ 362,400.00 New Total
071B0000340 Computer
Programming Services for
DMSII database |

10. DEPARTMENT OF MANAGEMENT AND BUDGET continued

5)	IBM Global Services	\$ 124,964.00	Amendment
	Lansing, MI	\$ 5,287,856.00	New Total
		071B1001454 Portal Services for E-Michigan Center for Excellence	

11. DEPARTMENT OF STATE

1)	Senior Technology Partners	\$ 222,500.00	Amendment
	East Lansing, MI	\$ 552,500.00	New Total
		071B0000726 Project Management Services in Automotive Regulations	

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

12. DEPARTMENT OF COMMUNITY HEALTH

1) Larry Payne \$ 5.95

The claimant (01-SAB-117) requests \$5.95 reimbursement for the loss of a bag of mixed nuts that disappeared from a locked cupboard controlled by staff. The Department recommends reimbursement of this claim.

2) Troy Templeman \$ 85.00

The claimant (01-SAB-119) requests \$85.00 reimbursement for two sets of earphones. A package came to the facility labeled as containing three sets of earphones. However, the contents were inventoried as one set of earphones and two sets of adaptors. The claimant was notified of the change, but has filed for reimbursement. The Department recommends denial of this claim.

3) Rosalind Thomas \$ 35.00

The claimant (01-SAB-118) requests \$35.00 reimbursement for the loss of her cassette player. The player was damaged when staff moved the claimant's property. The Department recommends reimbursement of this claim.

13. DEPARTMENT OF CORRECTIONS

Employee Claims

- 1) Daniel Pinkerton \$199.00

The claimant (01-SAB-074) requested \$199.00 reimbursement for the replacement of eyeglasses damaged during an altercation with a client. The Department recommends reimbursement of this claim.

Inmate Claims

- 2) Wali Ahmad #169788 \$ 63.45

The claimant (98-SAB/DOC-141) requested \$63.45 reimbursement for a sweatsuit and gym shoes accidentally disposed of by staff when being renumbered. There were no receipts. The Department recommends the residual value of \$6.10 for this claim.

- 3) Henry Allen #275049 \$ 54.72

The claimant (01-SAB/DOC-330) requests \$54.72 reimbursement for the loss of three cassette tapes and a beard trimmer. There was no property receipt prepared when the claimant went to segregation. Thus, there is no way to verify possession prior to being placed in segregation. The Department recommends denial of this claim.

- 4) Amos Bowers #276991 \$ 88.08

The claimant (01-SAB/DOC-326) requests \$88.08 reimbursement for his TV that he believed to have been switched with another TV. The TV returned to the claimant had his numbers on it and he did not immediately report a problem upon receiving his property. Due to the time lapse, it is not possible to determine when damage was done to the TV. The Department recommends denial of this claim.

- 5) L. C. Braddock #209870 \$ 27.31

The claimant (01-SAB/DOC-313) requests \$27.31 reimbursement for the loss of a beard trimmer and batteries lost from a property room. Batteries are not reimbursable. There were no receipts included with the claim. The Department recommends the residual value of the Average Cost Schedule of the beard trimmer in the amount of \$2.00 for this claim.

- 6) Melvin Carter #276284 \$ 94.92

The claimant (01-SAB/DOC-314) requests \$94.92 reimbursement for the loss of nine cassette tapes taken as contraband and

13. DEPARTMENT OF CORRECTIONS continued

not returned. There were no receipts included with this claim. The Department recommends the residual value of the Average Cost Schedule at \$.50 per tape, totaling \$4.50 for this claim.

- 7) Jeffrey Claydon #191978 \$ 53.75

The claimant (01-SAB/DOC-331) requests \$53.75 reimbursement for the loss of a tape player taken as contraband and lost. There were no receipts included with the claim. The Department recommends the residual value of the Average Cost Schedule in the amount of \$3.00 for this claim.

- 8) John Dorris #203389 \$ 6.50

The claimant (01-SAB/DOC-288) requests \$6.50 reimbursement for the loss of a TV knob ordered but not received. The Department verified the claimant's request and recommends reimbursement of this claim.

- 9) Ulysses Green # 132523 \$694.89

The claimant (01-SAB/DOC-264) requests \$694.89 reimbursement for the loss of two teeth, other physical injuries, his radio, tape player, headphones, tapes, and other personal property when he was assaulted by staff. Claimant was unable to provide any proof of his allegations and has filed many unsubstantiated claims of this nature in the past. The Department recommends denial of this claim.

- 10) Cousazy Harper #174554 \$ 29.50

The claimant (01-SAB/DOC-317) requests \$29.50 reimbursement for the loss of his headphones, two briefs, a denture cup and a denture holder confiscated during a shakedown and lost. The denture items could not be valued. The headphones and underwear were valued at the Average Cost Schedule. The headphones were verified as new, but no receipt was provided to indicate the price paid. The Department recommends \$21.60 for the headphones and the residual amount of \$.60 for the underwear, totaling \$22.20 for this claim.

- 11) Gloria Jenkins # 150341 \$ 71.10

The claimant (01-SAB/DOC-323) requests \$71.10 reimbursement for several items that were not secured in a timely manner when she was taken to segregation. Some of the lost items did not have a useful life of over a year and are not reimbursable according to operating procedures. The pop card was of an undetermined amount and is also not reimbursable

13. DEPARTMENT OF CORRECTIONS continued

according to operating procedures. State issued items cannot be reimbursed. Claimant did not provide a receipt for the missing cassette tape so the value was determined from the Average Cost Schedule as \$5.00. The Department recommends approval of \$.50 for the residual value of the cassette tape.

12) Jimmy Johnson #146311 \$100.00

The claimant (01-SAB/DOC-290) requests \$100.00 reimbursement for the loss of his TV. The TV had been stored and when released back to the claimant, the TV was not working and altered numbers were found on the TV. The investigation could not determine the rightful owner of the TV. Since the claimant could not prove the TV belonged to him, the Department recommends denial of the claim.

13) Jesse Jones #260563 \$ 90.16

The claimant (01-SAB/DOC-291) requests \$90.16 reimbursement for the loss of two footlockers, damaged during a transfer. One footlocker was over a year old the other was less than a year old. The Department recommends the full value of one locker and the one-year depreciated value of the other footlocker, totaling \$81.16 for this claim.

14) Tyrone Jones #266483 \$ 45.95

The claimant (01-SAB/DOC-287) requests \$45.95 reimbursement for the loss of store items confiscated from the claimant during a shakedown and only a portion of the items returned. The Administrative Hearing documented the store goods value, belonging to the claimant, of \$45.95 that had been stolen from the contraband locker. Although these are store items, the Department has documented the value of the loss. As an exception to the policy for reimbursement of store goods, due to the documentation, the Department recommends approval of this claim.

15) Eric Lester #263631 \$100.00

The claimant (01-SAB/DOC-332) requests \$100.00 reimbursement for the loss of a TV damaged during a transfer. Receipts showed the TV was less than a year old. The Department recommends full reimbursement of this claim.

16) Eldred Meadows # 163995 \$214.57

The claimant (01-SAB/DOC-324) requests \$214.57 reimbursement for alleged errors in his account. Claimant provided vague descriptions of errors in his account dating back to 1997 but

13. DEPARTMENT OF CORRECTIONS continued

provided no documentation to prove the allegations. Since the claims are unsubstantiated, the Department recommends denial of this claim.

17) Nathaniel Mitchell #232793 \$284.11

The claimant (01-SAB/DOC-333) requests \$284.11 reimbursement for the loss of several items, including non-reimbursable items. Staff only documented the footlocker and headphones as damaged while stored. There was no receipt for the footlocker, so the residual value of the Average Cost Schedule was used to determine the value. The headphones were depreciated at one year and were valued at \$22.15. The Department recommends the total of \$26.42 for the footlocker and headphones.

18) Durico Moses # 258884 \$636.48

The claimant (00-SAB/DOC-150) requests \$636.48 reimbursement for a stolen footlocker and its contents. Claimant was assaulted by another prisoner and during the time it took staff to take care of his injuries, his footlocker was stolen and the contents stolen or broken. The Department recommends approval of \$518.15 for the new or depreciated items.

19) Casey Perry #244528 \$ 3.33

The claimant (01-SAB/DOC-318) requests \$3.33 reimbursement for the loss of ten postage stamps during a transfer procedure. The Department verified the loss and full reimbursement is recommended.

20) Steven Schutt #246611 \$100.00

The claimant (98-SAB/DOC-143) requests \$100.00 reimbursement for the loss of his TV, damaged during a transfer procedure. The TV was missing one screw that appeared to be missing for some time. The TV was still operable and returned to the claimant. Since the claimant still has use and possession of the TV, no loss is verified and the Department recommends denial of this claim.

21) David Scott #191939 \$338.61

The claimant (01-SAB/DOC-276) requests \$338.61 reimbursement for several personal items lost in transit. The items were sent as catch up property and never received. Some items had a useful life of less than one year and were not considered as reimbursable. The LCD screen, lamp, watch, and ink cartage

13. DEPARTMENT OF CORRECTIONS continued

were depreciated according to policy. The Department recommends \$177.85 reimbursement for this claim.

22) Ray Short #305940 \$ 42.99

The claimant (01-SAB/DOC-320) requests \$42.99 reimbursement for the loss of a tape player during a transfer procedure. The Department verified the tape player was new, but the claimant did not include a receipt showing the cost. The Department recommends the Average Cost Schedule value of \$30.00 for this claim.

23) Jesse Smith #215921 \$ 24.64

The claimant (01-SAB/DOC-334) requests \$24.64 reimbursement for headphones and stereo adapter lost by staff during a shakedown. The documented value of the headphones was \$21.95. The adaptor value could not be verified, so the residual value of the Average Cost Schedule was used to determine the value at \$.70. The Department recommends \$22.65 reimbursement for this claim.

24) Thomas Snelling # 262770 \$ 80.13

The claimant (01-SAB/DOC-258) requests \$80.13 reimbursement for a damaged tape player and headphones and missing boots. After an investigation, it was found that nothing was damaged except the headphones and they snapped back into place. Staff appears to contradict each other regarding the headphones though so the Department recommends approval of \$28.51 for the headphones.

25) Ronny Suggs #141219 \$ 22.54

The claimant (01-SAB/DOC-312) requests \$22.54 reimbursement for the loss of several store goods confiscated, then destroyed by staff in error. Since staff verified the items and the value determined, the Department will consider an exception to policy for store goods reimbursement and recommend approval of this claim.

26) John Taylor #162788 \$ 87.90

The claimant (01-SAB/DOC-335) requests \$87.90 reimbursement for the loss of two footlockers during a transfer procedure. There were no receipts for the old footlocker, just a replacement footlocker. The Department recommends reimbursement of the residual Average Cost Schedule value totaling \$8.53 for the two-foot lockers.

13. DEPARTMENT OF CORRECTIONS continued

27) Jesse Torrez #255191 \$ 65.00

The claimant (01-SAB/DOC-336) requests \$65.00 reimbursement for the loss of his TV when it was returned from storage. Investigation shows that the claimant is still using the TV that is missing a channel button. The Department recommends denial of this claim.

28) Danyale Tubbs #292944 \$112.61

The claimant (01-SAB/DOC-286) requests \$112.61 reimbursement for the loss of a radio, TV, three cassette tapes, tape player, headphones and padlock lost while stored by the Department. The TV was found and returned to the claimant. Based upon receipts for the missing items, the Department recommends reimbursement of \$112.61 for this claim.

29) Robert Whyte # 221959 \$ 21.95

The claimant (01-SAB/DOC-325) requests \$21.95 reimbursement for a book that was confiscated. After a hearing, the claimant was told to send the book out at his own cost, which he has not done to date. The Department recommends denial of this claim since the claimant has not suffered a loss.

30) David Young #188862 \$220.00

The claimant (01-SAB/DOC-337) requests \$220.00 reimbursement for the loss of eleven magazines. The magazines were lost while stored and awaiting disposition by the Department. Magazines are not reimbursable. The Department recommends denial of this claim.

31) Joseph Ziegler #165049 \$ 50.00

The claimant (01-SAB/DOC-293) requests \$50.00 reimbursement for damages to his footlocker during a transfer procedure. There was no receipt provided. The Department recommends the residual Average Cost Schedule value of \$4.27 for this claim.

14. DEPARTMENT OF STATE

1) Jon DeVine \$999.00

The claimant (01-SAB-122) requests \$999.00 reimbursement for towing charges and lost wages due to a branch office error on his license. After review, the Department recommends \$861.00 reimbursement for confirmed lost wages and towing charges.

14. DEPARTMENT OF STATE continued

- 2) Alice Geelhoed \$ 10.00

The claimant (01-SAB-109) requests \$10.00 reimbursement for stop payment charges incurred when the branch office lost a check. The Department recommends reimbursement of this claim.

- 3) Pam Nuveman \$635.14

The claimant (01-SB-123) requests \$635.14 reimbursement for her stolen purse and cash. The claimant's purse was stolen from a branch office's secured employee area. \$500.00 in cash had just been withdrawn from the bank. The Department does not feel there was neglect on the part of the State, and recommends denial of the claim.

- 4) Irving Ong \$239.00

The claimant (01-SAB-124) requests \$239.00 reimbursement for repair of his hearing aid after tripping and falling on an entry rug. The hearing aid was repaired four months after the incident. The rug has been present for a long period of time and this was the first reported incident. The Department does not feel there was neglect on the part of the State and recommends denial of this claim.

- 5) Mary Sanchez \$ 95.43

The claimant (01-SAB-125) requests \$95.43 reimbursement for costs incurred when the branch office charged her twice for her license tabs. The Department will reimburse the cost of the duplicated license fee of \$69.00 through a refund. The Department recommends the cost of bank charges of \$27.00 for reimbursement.

- 6) Janice Shire \$1,178.00

The claimant (01-SAB-126) request \$1,178.00 reimbursement for a purse and contents stolen from an employee secure area in a branch office. The claimant had \$800.00 cash from her cashed paycheck. The Department does not feel there was neglect on the part of the State, and recommends denial of the claim.

- 7) Robert Stefanski \$652.00

The claimant (01-SAB-099) requests \$652.00 reimbursement for damages incurred when his vehicle was impounded for improper license plates. The Department recommends \$160.00 for towing; \$82.06 for hotel costs; \$16.94 for phone charges;

14. DEPARTMENT OF STATE continued

\$190.26 for mileage; \$23.00 for food; \$25.00 for the ticket; and, \$200 for lost wages, totaling \$697.26 for this claim.

15. DEPARTMENT OF TRANSPORTATION

1) Janis Champagne \$119.94

The claimant (01-SAB-115) requests \$119.94 for damaged tires that blew after hitting a pothole. The investigation noted that the Department lacked the statutory notification to create a liability. The Department recommends denial of this claim.

2) Michelle Lockett \$600.00

The claimant (01-SAB-102) requests \$600.00 reimbursement for damages to her vehicle caused by hitting a pothole. The investigation found that the roads had been maintained within the 30-day period prior to the incident. The Department recommends denial of this claim.

3) Pearl Mosley \$300.00

The claimant (01-SAB-106) requests \$300.00 reimbursement for damages to her vehicle caused by hitting a pothole. The investigation found that the roads had been maintained within the 30-day period prior to the incident. The Department recommends denial of this claim.

4) Randall Wuebben \$249.10

The claimant (01-SAB-111) requests \$249.10 reimbursement for damages to his vehicle caused by hitting a pothole. The investigation found that the roads had been maintained within the 30-day period prior to the incident. The Department recommends denial of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY

SECTION VII. APPROVAL OF SPECIAL ITEMS

16. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have prepaid the Department in full. The Department is

16. FAMILY INDEPENDENCE AGENCY continued

requesting permission from the Board to release the following lien:

\$ 515.49 at 4679 20 Mile Road, Barryton, MI
\$ 835.00 at 510 West Tinkham Ave., Ludington, MI
\$ 896.77 at 20400 Grandview, Detroit, MI
\$1,131.00 at 205 South Delia, Ludington, MI
\$1,250.00 at 37 Sycamore, White Cloud, MI
\$1,250.00 at 20499 Grandview, Detroit, MI

17. DEPARTMENT OF MANAGEMENT AND BUDGET

- 1) The Department of Management and Budget requests approval to increase the petty cash fund of the Sterling Heights Department of State Branch Office from \$450.00 to \$600.00. This request is made to eliminate the need for frequent visits to the bank to secure change; to eliminate the need for branch office management from accessing funds from previously reconciled deposits to make change; and, to accommodate cash paying customers at the beginning and end of the workday.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.